

Department of State

FY2002 Inventory of Commercial Activity Work Years

Bureaus and Functions			OMB Reason Categories for Commercial Activities					Total
Bureau	OMB Code	OMB Function Description	Agency Exempted (A)	Subject to A-76 Requirements (B)	Federally Exempted (C)	Pending Restructuring (F)	Prior Cost Comparison (I)	
A	*225	Business Services	30.8					30.8
	B000	Personnel Administrative Support	17.4					17.4
	C302	Travel Processing	49.6					49.6
	G104	Technical/Professional/Legal Library Information Services		14.6				14.6
	S420	Collection and Disposal of Trash and Other Refuse.		2.2				2.2
	S440	Fire Prevention and Protection.		1.0				1.0
	S741	Supply, Warehousing and Distribution Services Management	56.4					56.4
	S744	Fleet Management Services	15.3					15.3
	S999	Other Installation Services	1.3					1.3
	T807	Visual Information	6.4					6.4
	U700	Dependent Education	10.3					10.3
	W826	Systems Design, Development and Programming Services	7.0					7.0
	W827	Software Services		31.6				31.6
	Y000	Administrative Support	14.5	8.9				23.4
	Y810	Management Headquarters Administrative Support.		11.0				11.0
	Y840	Directives and Records Management Services.		56.0				56.0
Y899	Other Administrative Support Activities.	29.6					29.6	
A Total			238.5	125.2				363.7
AC	A600	Other Technical Testing or Inspection		0.4				0.4
	B000	Personnel Administrative Support	0.6					0.6
	Y000	Administrative Support	4.4	2.7				7.1
	Y215	Operation Planning and Control.	0.4					0.4
	Y810	Management Headquarters Administrative Support.		1.4				1.4
AC Total			5.4	4.5				9.8
AF	B000	Personnel Administrative Support	2.6					2.6
	I999	Other Audit and Investigative Activities.		0.1				0.1
	W827	Software Services		1.3				1.3
	Y000	Administrative Support	3.8	2.3				6.1
Y810	Management Headquarters Administrative Support.		2.9				2.9	
AF Total			6.4	6.7				13.1

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CA	*130	Public Affairs	2.0					2.0
	*420	Domestic Passport Activities	62.0					62.0
	*430	O/S Visa Services		0.3				0.3
	B000	Personnel Administrative Support	9.0					9.0
	B200	Employee Development		0.3				0.3
	C301	Accounts Payable		0.7				0.7
	T821	Special Studies and Analysis	5.2					5.2
	W826	Systems Design, Development and Programming Services	2.1					2.1
	W827	Software Services		31.1				31.1
	Y000	Administrative Support	43.5	26.6				70.1
	Y810	Management Headquarters Administrative Support.		18.9				18.9
	Y830	Documentation Services.		0.7				0.7
Y999	Other Functions		20.2				20.2	
CA Total			144.0	78.6				222.7
DRL	*312	Economic, Trade, ES&T, Health, Humanitarian Representation	0.0					0.0
	B000	Personnel Administrative Support	0.1					0.1
	W827	Software Services		0.0				0.0
	Y000	Administrative Support	2.3	1.4				3.6
	Y810	Management Headquarters Administrative Support.		1.0				1.0
DRL Total			2.4	2.4				4.8
DS	B000	Personnel Administrative Support	9.6					9.6
	S520	Support Services to Law Enforcement, Physical Security, and Security Guard		0.4				0.4
	W827	Software Services		5.8				5.8
	Y000	Administrative Support	11.3	7.0				18.3
	Y810	Management Headquarters Administrative Support.		3.4				3.4
	Y999	Other Functions		0.1				0.1
DS Total			20.9	16.7				37.6
EAP	B000	Personnel Administrative Support	4.2					4.2
	I999	Other Audit and Investigative Activities.		0.1				0.1
	S745	Security and Protection Services		1.2				1.2
	W827	Software Services		1.5				1.5
	Y000	Administrative Support	3.8	2.3				6.1
	Y810	Management Headquarters Administrative Support.		2.5				2.5
	Y999	Other Functions		0.2				0.2
EAP Total			8.0	7.8				15.8

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EB	B000	Personnel Administrative Support	2.3					2.3
	W826	Systems Design, Development and Programming Services	0.1					0.1
	W827	Software Services		1.5				1.5
	Y000	Administrative Support	5.0	3.1				8.0
	Y810	Management Headquarters Administrative Support.		2.6				2.6
EB Total			7.4	7.1				14.5
ECA	*130	Public Affairs	6.9	0.6				7.5
	*290	International Information Programs	0.1					0.1
	B000	Personnel Administrative Support	9.7					9.7
	D704	Program Monitoring and Evaluation	2.1					2.1
	L200	Grants Monitoring and Evaluation	4.0					4.0
	U699	Other Civilian Training, Education and Development.		5.0				5.0
	W827	Software Services		0.0				0.0
	Y000	Administrative Support	8.8	5.4				14.2
Y810	Management Headquarters Administrative Support.		6.1				6.1	
ECA Total			31.6	17.0				48.6
EUR	B000	Personnel Administrative Support	8.5					8.5
	I999	Other Audit and Investigative Activities.		0.5				0.5
	S745	Security and Protection Services		0.1				0.1
	W827	Software Services		2.0				2.0
	Y000	Administrative Support	7.0	4.3				11.2
	Y810	Management Headquarters Administrative Support.		2.3				2.3
	Y999	Other Functions		0.5				0.5
EUR Total			15.5	9.7				25.2

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FSI	B000	Personnel Administrative Support	5.4					5.4
	B303	Manpower Development		0.4				0.4
	C302	Travel Processing		1.1				1.1
	G104	Technical/Professional/Legal Library Information Services		3.0				3.0
	I999	Other Audit and Investigative Activities.		0.2				0.2
	U300	Specialized Skill Training	117.0					117.0
	U302	Training Administration	9.8	0.3				10.1
	U500	Professional Development Training	3.0					3.0
	U501	Management Training	2.5					2.5
	U505	Business/Financial/Budget Training	1.2					1.2
	U700	Dependent Education		1.1				1.1
	U800	Training Development and Support	14.3					14.3
	U999	Other Training Functions	3.1					3.1
	W827	Software Services		8.1				8.1
	Y000	Administrative Support	26.6					26.6
	Y810	Management Headquarters Administrative Support.		7.6				7.6
	Y999	Other Functions		0.1				0.1
FSI Total			183.0	21.8				204.8
H	B000	Personnel Administrative Support	0.6					0.6
	S520	Support Services to Law Enforcement, Physical Security, and Secur	3.3					3.3
	W826	Systems Design, Development and Programming Services	0.3					0.3
	W827	Software Services		0.6				0.6
	Y000	Administrative Support	2.7	1.6				4.3
	Y810	Management Headquarters Administrative Support.		0.7				0.7
H Total			6.9	2.9				9.8
HR	*130	Public Affairs	0.3					0.3
	B000	Personnel Administrative Support	3.8					3.8
	B200	Employee Development		0.1				0.1
	B401	Benefits Reviews and Analysis		2.4				2.4
	B600	Examining	8.9					8.9
	B701	Personnel Operations Management	3.8					3.8
	B702	Personnel IT Support	5.2					5.2
	B910	Management Headquarters Personnel Social Action Programs.		7.0	2.4			9.4
	C302	Travel Processing		3.4				3.4
	D300	Statistical Analysis	9.1					9.1
	D500	Benefits and Entitlements Services	9.0					9.0
	W826	Systems Design, Development and Programming Services	3.7					3.7
	W827	Software Services		5.0				5.0
	Y000	Administrative Support	18.9	11.6				30.5
Y810	Management Headquarters Administrative Support.		3.3				3.3	
HR Total			62.7	32.7	2.4			97.8

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IBWC	A100	Electronic		0.9				0.9	
	A600	Other Technical Testing or Inspection		2.8				2.8	
	B100	Classification		0.9				0.9	
	B200	Employee Development		0.9				0.9	
	B401	Benefits Reviews and Analysis		0.9				0.9	
	C000	Administrative Support		1.9				1.9	
	C300	Accounting Technicians		1.9				1.9	
	C307	General Accounting		0.9				0.9	
	C312	Payments Issuance Support/Processing		0.9				0.9	
	C400	Budget Support		0.9				0.9	
	D000	Administrative Support			14.2			14.2	
	D200	Data Collection and Analysis			10.4			10.4	
	D712	Safety and Occupational Health Management			0.9			0.9	
	D910	Operation of Locks and Dams			13.2			13.2	
	D920	Buoy Maintenance			0.9			0.9	
	E000	Administrative Support			2.8			2.8	
	E500	Water Data Collection/Analysis			5.7			5.7	
	E501	Clean Water Act Compliance/Pollution Prevention			2.8			2.8	
	E503	Occupational Safety, Health and Environmental Compliance			0.9			0.9	
	E600	Environmental Planning/NEPA		2.8	3.8			6.6	
	F000	Administrative Support		0.9				0.9	
	J506	Non-Combat Vehicles and Equipment			0.9			0.9	
	J999	Organizational and Intermediate Maintenance and Repair of Other Equipment.			17.0			17.0	
	S000	Administrative Support			2.8			2.8	
	S716	Motor Vehicle Operation			1.9			1.9	
	S717	Motor Vehicle Maintenance			0.9			0.9	
	S725	Electrical Plant and Distribution Systems Operation and Maintenance.			3.8			3.8	
	S727	Water Plant and Distribution Systems Operation and Maintenance.			2.8			2.8	
	S728	Sewage and Waste Plant and Distribution Systems Operation and Maintenance.						6.6	6.6
	S731	Supply Operations			0.9			0.9	
	S745	Security and Protection Services			9.4			9.4	
	T000	Administrative Support			2.8			2.8	
	T813	Engineering and Technical Services		4.7	25.5			30.2	
	T831	Drafting Services			1.9			1.9	
	T832	Construction Management			1.9			1.9	
	T833	Civil Engineering & Analysis Services			5.7			5.7	
	T834	General Engineering & Analysis Services			0.9			0.9	
	W000	Administrative Support			0.9			0.9	
	W601	Information Technology Management			4.7			4.7	
	Y000	Administrative Support		3.8				3.8	
	Y403	Paralegal			0.9			0.9	

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IBWC (Cont)	Y520	Public Works and Real Property Maintenance Program Management		2.8				2.8
	Y999	Other Functions	1.9	22.7				24.5
	Z991	Minor Construction, Maintenance and Repair of Family Housing and Structures.		1.9				1.9
	Z992	Minor Construction, Maintenance and Repair of Buildings and Structures Other than Family Housing.			2.8			2.8
	Z993	Maintenance and Repair of Grounds and Surfaced Areas			2.8			2.8
	Z998	Maintenance and Repair of Waterways and Waterfront Facilities.			17.9			17.9
IBWC Total			14.2	205.8			6.6	226.6
IIP	B000	Personnel Administrative Support	1.7					1.7
	F200	Contracting (Operational)		3.1				3.1
	G104	Technical/Professional/Legal Library Information Services		6.5				6.5
	W410	Information Operations and Information Assurance/Security.	0.2					0.2
	W826	Systems Design, Development and Programming Services	11.0					11.0
	W827	Software Services		5.0				5.0
	W828	Seat Management Services	2.7					2.7
	Y000	Administrative Support	4.9	3.0				7.9
	Y810	Management Headquarters Administrative Support.		4.6				4.6
IIP Total			20.5	22.2				42.7
INL	*270	International Narcotics Control	2.9					2.9
	B000	Personnel Administrative Support	2.5					2.5
	W827	Software Services		1.7				1.7
	Y000	Administrative Support	4.9	3.0				7.9
	Y810	Management Headquarters Administrative Support.		1.3				1.3
INL Total			10.3	6.0				16.3
INR	B000	Personnel Administrative Support	3.1					3.1
	W827	Software Services		4.0				4.0
	Y000	Administrative Support	12.0	7.4				19.4
	Y810	Management Headquarters Administrative Support.		2.5				2.5
INR Total			15.1	13.8				28.9
IO	B000	Personnel Administrative Support	1.6					1.6
	I999	Other Audit and Investigative Activities.		0.7				0.7
	S745	Security and Protection Services		0.5				0.5
	W827	Software Services		2.1				2.1
	Y000	Administrative Support	7.2	4.4				11.6
	Y810	Management Headquarters Administrative Support.		1.4				1.4
	Y999	Other Functions		0.2				0.2
IO Total			8.8	9.3				18.2

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IRM	B000	Personnel Administrative Support	14.5					14.5
	C403	Financial Program Management	0.7					0.7
	C405	Business Performance Analysis		0.2				0.2
	F160	Systems Acquisition Other Program Support.	7.5					7.5
	G104	Technical/Professional/Legal Library Information Services		0.6				0.6
	W220	Telecommunication Centers.	88.5					88.5
	W410	Information Operations and Information Assurance/Security.	0.5					0.5
	W601	Information Technology Management	55.5	12.3				67.8
	W826	Systems Design, Development and Programming Services	21.5	0.0				21.5
	W827	Software Services		4.5				4.5
	W828	Seat Management Services	0.2					0.2
	W999	Other ADP Functions		0.1				0.1
	Y000	Administrative Support	5.9	3.6				9.5
Y810	Management Headquarters Administrative Support.		17.1				17.1	
IRM Total			194.7	38.4				233.2
L	B000	Personnel Administrative Support	0.0					0.0
	G104	Technical/Professional/Legal Library Information Services		0.0				0.0
	W827	Software Services		0.0				0.0
	Y000	Administrative Support	0.1	0.0				0.1
	Y810	Management Headquarters Administrative Support.		0.0				0.0
L Total			0.1	0.1				0.2
MED	B000	Personnel Administrative Support	1.8					1.8
	H010	Management Headquarters - Health Services		0.2	1.9			2.1
	H117	Medical Records		2.0				2.0
	H119	Preventive Medicine		0.5				0.5
	H127	Alcohol and Drug Rehabilitation.		1.3				1.3
	H201	Medical Services		9.6				9.6
	H202	Psychiatric and Psychology Services		0.7				0.7
	H300	Emergency Medical Services Management Planning		0.4				0.4
	H301	Emergency Medical Services		0.5				0.5
	H404	Health Services Administration and Management		1.9				1.9
	H603	Claims Analysis		1.6				1.6
	I500	Background investigations		0.2				0.2
	W827	Software Services		2.6				2.6
	Y000	Administrative Support	1.4	0.9				2.3
	Y810	Management Headquarters Administrative Support.		2.1				2.1
MED Total			3.2	24.4	1.9			29.5

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NEA	B000	Personnel Administrative Support	3.3					3.3
	I999	Other Audit and Investigative Activities.		0.0				0.0
	S745	Security and Protection Services		0.2				0.2
	W827	Software Services		2.3				2.3
	Y000	Administrative Support	5.1	3.1				8.2
	Y810	Management Headquarters Administrative Support.		1.5				1.5
	Y999	Other Functions		0.1				0.1
NEA Total			8.4	7.2				15.6
NP	B000	Personnel Administrative Support	12.6					12.6
	C403	Financial Program Management	1.0					1.0
	W827	Software Services		0.5				0.5
	Y000	Administrative Support	5.4	3.3				8.7
	Y810	Management Headquarters Administrative Support.		7.8				7.8
NP Total			19.0	11.6				30.7
OBO	B000	Personnel Administrative Support	3.0	2.0				5.0
	B700	Personnel Management Specialist	7.0					7.0
	C000	Administrative Support	1.0	1.0				2.0
	C301	Accounts Payable		4.0				4.0
	C314	Financial Management and Program Planning	10.0					10.0
	T000	Administrative Support	1.0	4.0				5.0
	T804	Architect-Engineering	18.0					18.0
	T813	Engineering and Technical Services		12.0				12.0
	T819	Preparation and Disposal of Excess and Surplus Property	1.0					1.0
	T820	Administrative Support Services	1.0	3.0				4.0
	T821	Special Studies and Analysis	2.0					2.0
	T833	Civil Engineering & Analysis Services	11.0					11.0
	T834	General Engineering & Analysis Services	16.0					16.0
	T838	Safety Engineering & Analysis Services		1.0				1.0
	T999	Other Non-Manufacturing Operations	12.0					12.0
	Z992	Minor Construction, Maintenance and Repair of Buildings and Structures Other than Family Housing.	40.0					40.0
	T836	Electrical Engineering & Analysis Services	15.0					15.0
	W399	Other Computing Services.		1.0				1.0
	Y820	Administrative Management and Correspondence Services.	2.0					2.0
	T199	Other Supply Activities.	2.0					2.0
	S740	Transportation Management Services	3.0					3.0
	S715	Office Equipment Maintenance and Repair	1.0					1.0
F520	All Other Engineering Support.	4.0					4.0	
OBO Total			150.0	28.0				178.0

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OES	B000	Personnel Administrative Support	1.5					1.5
	W827	Software Services		1.4				1.4
	Y000	Administrative Support	1.7	1.0				2.7
	Y810	Management Headquarters Administrative Support.		1.7				1.7
OES Total			3.2	4.2				7.4
OIG	B700	Personnel Management Specialist			7.0			7.0
	C400	Budget Support			3.0			3.0
	I501	IG Data Collection and Analysis		6.0				6.0
	W600	Data Center Operations		5.0				5.0
	I000	Administrative Support		23.0				23.0
OIG Total				34.0	10.0			44.0
PA	*130	Public Affairs	1.3					1.3
	B000	Personnel Administrative Support	3.8					3.8
	T807	Visual Information	6.5					6.5
	T821	Special Studies and Analysis		0.5				0.5
	W826	Systems Design, Development and Programming Services	11.3	0.6				11.9
	W827	Software Services		4.4				4.4
	Y000	Administrative Support	7.2	4.4				11.5
	Y570	Visual Information Program Activities and Operations.		6.1				6.1
Y810	Management Headquarters Administrative Support.		3.9				3.9	
PA Total			30.0	19.9				49.9
PM	*130	Public Affairs	1.1					1.1
	*311	Political & Int. Security Representation		1.3				1.3
	B000	Personnel Administrative Support	0.7					0.7
	H999	Other Health Services	0.1					0.1
	W827	Software Services		1.2				1.2
	Y000	Administrative Support	3.4	2.1				5.4
	Y215	Operation Planning and Control.	0.9					0.9
Y810	Management Headquarters Administrative Support.		1.2				1.2	
PM Total			6.2	5.7				11.9
PRM	*130	Public Affairs	2.3					2.3
	B000	Personnel Administrative Support	3.2					3.2
	W827	Software Services		2.9				2.9
	Y000	Administrative Support	4.7	2.9				7.6
Y810	Management Headquarters Administrative Support.		1.6				1.6	
PRM Total			10.2	7.4				17.6

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RM	C301	Accounts Payable				32.8		32.8
	C302	Travel Processing				4.7		4.7
	C303	Fixed Assets		0.8				0.8
	C304	Accounts Receivable				6.6		6.6
	C308	Financial Report Generation				13.4		13.4
	C310	Payroll Processing				43.5		43.5
	C312	Payments Issuance Support/Processing				21.2		21.2
	C700	Finance/Accounting Services.				35.7		35.7
	C999	Other Financial Management Activities.				22.2		22.2
	L000	Administrative Support		20.2				20.2
L200	Grants Monitoring and Evaluation		3.7				3.7	
RM Total				24.8		180.1		204.9
S	B000	Personnel Administrative Support		0.1				0.1
	C302	Travel Processing		0.1				0.1
	F000	Administrative Support		0.9				0.9
	W601	Information Technology Management		4.2				4.2
S Total				5.2				5.2
S/CPR	B000	Personnel Administrative Support	0.9					0.9
	W827	Software Services		0.0				0.0
	Y000	Administrative Support	3.5	2.2				5.7
	Y810	Management Headquarters Administrative Support.		0.8				0.8
S/CPR Total			4.4	3.0				7.5
SA	B000	Personnel Administrative Support	0.0					0.0
	I999	Other Audit and Investigative Activities.		0.0				0.0
	Y000	Administrative Support	2.4	1.5				3.9
	Y999	Other Functions		0.0				0.0
SA Total			2.4	1.5				4.0

Department of State

FY2002 Inventory of Commercial Activity Work Years

Bureaus and Functions			OMB Reason Categories for Commercial Activities					Total
Bureau	OMB Code	OMB Function Description	Agency Exempted (A)	Subject to A-76 Requirements (B)	Federally Exempted (C)	Pending Restructuring (F)	Prior Cost Comparison (I)	
VC	B000	Personnel Administrative Support	0.7					0.7
	D100	Regulatory Activities Support		0.4				0.4
	D200	Data Collection and Analysis		1.4				1.4
	D300	Statistical Analysis		1.0				1.0
	D411	Compliance Assessments	4.2					4.2
	D704	Program Monitoring and Evaluation	0.5					0.5
	W299	Other Communications Systems.		1.2				1.2
	W601	Information Technology Management	3.0					3.0
	W826	Systems Design, Development and Programming Services		2.6				2.6
	W827	Software Services		2.3				2.3
	Y000	Administrative Support	3.0	1.8				4.8
	Y215	Operation Planning and Control.	9.7					9.7
Y810	Management Headquarters Administrative Support.		1.5				1.5	
VC Total			21.1	12.3				33.3
WHA	B000	Personnel Administrative Support	4.3					4.3
	I999	Other Audit and Investigative Activities.		1.4				1.4
	S745	Security and Protection Services		0.2				0.2
	W827	Software Services		0.9				0.9
	Y000	Administrative Support	4.1	2.5				6.7
	Y810	Management Headquarters Administrative Support.		0.5				0.5
	Y999	Other Functions		0.7				0.7
WHA Total			8.4	6.2				14.6
Department Total			1263.0	824.2	14.4	180.1	6.6	2288.3