

## D&CP – BUREAU OF LEGISLATIVE AFFAIRS

### *Resource Summary*

(\$ in thousands)

<b>Appropriations</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Estimate</b>	<b>FY 2013 Request</b>	<b>Increase / Decrease</b>
American Positions	76	76	76	0
Funds	11,165	11,107	11,176	69

### *Program Description*

The Bureau of Legislative Affairs (H) coordinates legislative activity for the Department of State and advises the Secretary, the Deputy Secretaries, as well as the Undersecretaries and Assistant Secretaries on legislative strategy. H facilitates effective communication between State Department officials and Members of Congress and their staff. H works closely with authorization, appropriations and other oversight committees of the House and Senate, as well as with individual Members that have an interest in State Department or foreign policy issues. H manages Department testimonies before House and Senate hearings, organizes Member and staff briefings and facilitates Congressional travel overseas for Members and staff. H reviews proposed legislation and coordinates the Department's input to Statements of Administration Policy on legislation affecting the conduct of U.S. foreign policy. H staff advises individual bureaus of the Department on legislative outreach strategies and coordinates those strategies with the Secretary's priorities. The Assistant Secretary advises the Secretary of State on legislative matters, directs the Bureau of Legislative Affairs, and acts as the Department's principal liaison with the Congress.

The Secretary of State is the principal Congressional Relations Officer of the Department. H supports the Secretary by ensuring that the Administration's foreign policy priorities are reflected throughout the legislative process. H coordinates the annual testimony provided by the Secretary to Congressional committees to explain Department priorities and budget requirements. The Bureau supports the Department's overall mission by seeking passage of relevant foreign policy legislation and appropriations, advice and consent to treaties, and confirmation of the President's departmental and ambassadorial nominees by the Senate. In FY 2013, the Bureau will continue to support U.S. foreign policy objectives by supporting the enactment of all authorizations and appropriations necessary for the conduct of foreign policy.

### *Justification of Request*

The Department's FY 2013 request of \$11.2 million for the Bureau of Legislative Affairs includes increases to maintain current services. A net increase of \$69,000 over the FY 2012 level reflects the impact of domestic wage and price inflation. The request includes a reduction of \$14,000 for efficiency savings, service contracts, travel, printing, and supplies.

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	Positions					Funds (\$ in thousands)		
	American				Pos	Bureau	American	Funds
	CS	FS Dom	Overseas	FSN	Total	Managed	Salaries	Total
FY 2011 Actual	62	14	0	0	76	2,543	8,622	11,165
FY 2012 Estimate	62	14	0	0	76	2,485	8,622	11,107
FY 2013 Built-in Changes								
Administrative Savings	0	0	0	0	0	(14)	0	(14)
American COLA	0	0	0	0	0	1	40	41
Domestic Inflation	0	0	0	0	0	42	0	42
Total Built-in Changes	0	0	0	0	0	29	40	69
FY 2013 Current Services	62	14	0	0	76	2,514	8,662	11,176
FY 2013 Request	62	14	0	0	76	2,514	8,662	11,176

### *Staff by Program Activity*

(positions)

Bureau of Legislative Affairs	FY 2011 Actual	FY 2012 Estimate	FY 2013 Request	Increase / Decrease
Policy Formulation	76	76	76	0
Department Direction	15	15	15	0
Legislative Affairs	61	61	61	0
<b>Total</b>	<b>76</b>	<b>76</b>	<b>76</b>	<b>0</b>

### *Funds by Program Activity*

(\$ in thousands)

Bureau of Legislative Affairs	FY 2011 Actual	FY 2012 Estimate	FY 2013 Request	Increase / Decrease
Policy Formulation	11,165	11,107	11,176	69
Department Direction	1,865	1,854	1,865	11
Legislative Affairs	9,300	9,253	9,311	58
<b>Total</b>	<b>11,165</b>	<b>11,107</b>	<b>11,176</b>	<b>69</b>

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### *Program Activities*

Bureau of Legislative Affairs (H)	Positions			Funds (\$ in thousands)			
	American		FSN	Pos Total	Bureau Managed	American Salaries	Funds Total
	Domestic	Overseas					
Policy Formulation	76	0	0	76	2,514	8,662	11,176
Department Direction	15	0	0	15	469	1,396	1,865
Legislative Affairs	61	0	0	61	2,045	7,266	9,311
<b>Total</b>	<b>76</b>	<b>0</b>	<b>0</b>	<b>76</b>	<b>2,514</b>	<b>8,662</b>	<b>11,176</b>

### *Staff by Domestic Organization Unit*

(positions)

Bureau of Legislative Affairs	FY 2011 Actual	FY 2012 Estimate	FY 2013 Request	Increase / Decrease
Assistant Secretary	5	5	5	0
Deputy Assistant Secretary for House Affairs	6	6	6	0
Deputy Assistant Secretary for Senate Affairs	7	7	7	0
Deputy Assistant for Regional, Global and Functional Affairs	26	26	26	0
Principal Deputy Assistant Secretary	32	32	32	0
<b>Total</b>	<b>76</b>	<b>76</b>	<b>76</b>	<b>0</b>

### *Funds by Domestic Organization Unit*

(\$ in thousands)

Bureau of Legislative Affairs	FY 2011 Actual	FY 2012 Estimate	FY 2013 Request	Increase / Decrease
Assistant Secretary	793	789	794	5
Deputy Assistant Secretary for House Affairs	906	901	907	6
Deputy Assistant Secretary for Senate Affairs	1,133	1,127	1,134	7
Deputy Assistant for Regional, Global and Functional Affairs	4,193	4,169	4,196	27
Principal Deputy Assistant Secretary	4,140	4,121	4,145	24
<b>Total</b>	<b>11,165</b>	<b>11,107</b>	<b>11,176</b>	<b>69</b>

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### *Funds by Object Class* (\$ in thousands)

Bureau of Legislative Affairs	FY 2011 Actual	FY 2012 Estimate	FY 2013 Request	Increase / Decrease
1100 Personnel Compensation	6,938	6,932	6,966	34
1200 Personnel Benefits	1,996	1,995	2,004	9
2100 Travel & Trans of Persons	314	307	311	4
2300 Rents, Comm & Utilities	220	215	218	3
2400 Printing & Reproduction	62	61	62	1
2500 Other Services	978	955	941	(14)
2600 Supplies and Materials	469	458	463	5
3100 Personal Property	188	184	211	27
<b>Total</b>	<b>11,165</b>	<b>11,107</b>	<b>11,176</b>	<b>69</b>