

# D&CP – OFFICE OF INTERNATIONAL CONFERENCES

## *Resource Summary*

(\$ in thousands)

| <b>Appropriations</b> | <b>FY 2008 Actual</b> | <b>FY 2009 Estimate</b> | <b>FY 2010 Request</b> | <b>Increase / Decrease</b> |
|-----------------------|-----------------------|-------------------------|------------------------|----------------------------|
| Funds                 | 3,217                 | 5,535                   | 10,221                 | 4,686                      |

### *Mission*

The Office of International Conferences (OIC) manages U.S. participation in international conferences through the official accreditation of U.S. delegations to multilateral meetings. OIC funds are used to finance the participation of the Department of State in multilateral conferences. Costs include delegate travel and per diem; administrative costs associated with the Department's component of U.S. delegations; and costs of conferences hosted by the United States. The objective of the office is to ensure that the United States is represented by delegations that can best attain U.S. policy objectives through these vital diplomatic activities.

OIC supports the Department's participation in approximately 400 meetings annually, sponsored by organizations within and outside the UN framework on a wide range of global issues of importance to the United States. Meetings deal with such important issues as economic, trade, and development matters; energy; technology and environmental controls; security, disarmament, and nuclear-related issues; air and maritime safety; counterterrorism; human rights; narcotics and crime; health; natural resources; vehicle safety standards; telecommunications; and law. The United States also continues to promote and protect U.S. hemispheric interests through participation in meetings of the Organization of American States (OAS) and related organizations. The United States accomplishes similar goals reflecting key U.S. regional relationships through participation in meetings of the Asia Pacific Economic Cooperation (APEC) forum, the North Atlantic Treaty Organization, the UN regional commissions, and the signatories of the Antarctic Treaty.

Active participation in these conferences is important. Otherwise, the United States risks losing its voice and influence in promoting and protecting key U.S. interests as policies are adopted, reform measures are considered, and directions and priorities of activities are decided in a variety of multilateral international organizations in which the United States has membership.

### *Priorities*

OIC conducts regularly scheduled conferences involving substantial U.S. Government participation. These include the United Nations General Assembly and regular meetings of the UN subsidiary bodies and specialized agencies. These in turn include the Economic and Social Council and its commissions, the International Atomic Energy Agency, the World Health Organization, the Food and Agriculture Organization, the International Labor Organization, and the International Telecommunications Union. The United States also participates as a member in the United Nations Educational, Scientific, and Cultural Organization meetings.

In addition to support for regularly scheduled conferences, OIC has addressed requirements associated with new meetings or special initiatives reflecting high priority administration interests, such as the OAS Inter-American Committee against Terrorism, the first two meetings of the G-8 Forum for the Future, and the Organization of American States General Assembly.

### *Justification of Program Change*

#### **APEC 2011**

OIC requests \$4,636,000 for support of APEC 2011. OIC is tasked with planning the series of some 40 APEC conferences that will be held in the United States in 2011. The planning will involve hiring contractors and setting up an operation to select hotels and conference sites, making deposits to hold reservations, training the staff at venues, acquiring computers and office equipment, travel, printing, setting up a website and reserving thousands of hotel rooms. APEC policy is directed by EAP, with IO/C handling administrative arrangements, including the budget.

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***FY 2010 Request  
Resource Summary***

|   | Positions |          |     |              | Funds (\$ in thousands) |                      |                |  |
|---|-----------|----------|-----|--------------|-------------------------|----------------------|----------------|--|
|   | American  |          | FSN | Pos<br>Total | Bureau<br>Managed       | American<br>Salaries | Funds<br>Total |  |
|   | Domestic  | Overseas |     |              |                         |                      |                |  |
| FY 2008 Actual                                | 0         | 0        | 0   | 0            | 3,217                   | 0                    | 3,217          |  |
| FY 2009 Estimate                              | 0         | 0        | 0   | 0            | 5,535                   | 0                    | 5,535          |  |
| FY 2010 Built-in Changes                      |           |          |     |              |                         |                      |                |  |
| Annualization of FY 2009                      |           |          |     |              |                         |                      |                |  |
| American COLA                                 | 0         | 0        | 0   | 0            | 0                       | 8                    | 8              |  |
| Domestic Inflation                            | 0         | 0        | 0   | 0            | 21                      | 0                    | 21             |  |
| FY 2010 American Cost of<br>Living Adjustment | 0         | 0        | 0   | 0            | 0                       | 21                   | 21             |  |
| Total Built-in Changes                        | 0         | 0        | 0   | 0            | 21                      | 29                   | 50             |  |
| FY 2010 Current Services                      | 0         | 0        | 0   | 0            | 5,556                   | 29                   | 5,585          |  |
| FY 2010 Program Changes                       |           |          |     |              |                         |                      |                |  |
| APEC 2011                                     | 0         | 0        | 0   | 0            | 4,636                   | 0                    | 4,636          |  |
| Total Program Changes                         | 0         | 0        | 0   | 0            | 4,636                   | 0                    | 4,636          |  |
| FY 2010 Request                               | 0         | 0        | 0   | 0            | 10,192                  | 29                   | 10,221         |  |

***Funds by Program Activity***  
(\$ in thousands)

| Office of International Conferences | FY 2008<br>Actual | FY 2009<br>Estimate | FY 2010<br>Request | Increase /<br>Decrease |
|-------------------------------------|-------------------|---------------------|--------------------|------------------------|
| Domestic Administrative Support     | 3,217             | 5,535               | 10,221             | 4,686                  |
| <b>Total</b>                        | <b>3,217</b>      | <b>5,535</b>        | <b>10,221</b>      | <b>4,686</b>           |

***FY 2010 Request  
Program Activities***

| Office of International Conferences | Positions |          |          |              | Funds (\$ in thousands) |                      |                |  |
|-------------------------------------|-----------|----------|----------|--------------|-------------------------|----------------------|----------------|--|
|                                     | American  |          | FSN      | Pos<br>Total | Bureau<br>Managed       | American<br>Salaries | Funds<br>Total |  |
|                                     | Domestic  | Overseas |          |              |                         |                      |                |  |
| Domestic Administrative Support     | 0         | 0        | 0        | 0            | 10,192                  | 29                   | 10,221         |  |
| <b>Total</b>                        | <b>0</b>  | <b>0</b> | <b>0</b> | <b>0</b>     | <b>10,192</b>           | <b>29</b>            | <b>10,221</b>  |  |

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### *Funds by Object Class*

(\$ in thousands)

| <b>Office of International Conferences</b> | <b>FY 2008<br/>Actual</b> | <b>FY 2009<br/>Estimate</b> | <b>FY 2010<br/>Request</b> | <b>Increase /<br/>Decrease</b> |
|--|---------------------------|-----------------------------|----------------------------|--------------------------------|
| <b>1100 Personnel Compensation</b>         | <b>0</b>                  | <b>0</b>                    | <b>876</b>                 | <b>876</b>                     |
| <b>1200 Personnel Benefits</b>             | <b>0</b>                  | <b>0</b>                    | <b>75</b>                  | <b>75</b>                      |
| <b>2100 Travel &amp; Trans of Persons</b>  | <b>3,217</b>              | <b>5,535</b>                | <b>3,875</b>               | <b>(1,660)</b>                 |
| <b>2300 Rents, Comm &amp; Utilities</b>    | <b>0</b>                  | <b>0</b>                    | <b>500</b>                 | <b>500</b>                     |
| <b>2500 Other Services</b>                 | <b>0</b>                  | <b>0</b>                    | <b>1,514</b>               | <b>1,514</b>                   |
| <b>2600 Supplies and Materials</b>         | <b>0</b>                  | <b>0</b>                    | <b>350</b>                 | <b>350</b>                     |
| <b>9000 Other</b>                          | <b>0</b>                  | <b>0</b>                    | <b>3,031</b>               | <b>3,031</b>                   |
| <b>Total</b>                               | <b>3,217</b>              | <b>5,535</b>                | <b>10,221</b>              | <b>4,686</b>                   |